



Municipal Freedom of Information & Protection of Privacy Act (MFIPPA) - Access/Correction Form

Please note:

An access/correction request for information will be processed in accordance with the time limits set out in the MFIPPA and regulations. The time limit to respond to your inquiry will begin from the date the request and the \$5.00 application fee are received.

If paying by cheque, please make the cheque payable to the "City of Ottawa".

Photocopies of originals will be provided in responding to requests. On-site viewing of originals may be arranged if required.

Part A: To be completed in full by the Requester

<input checked="" type="checkbox"/> Access to General Records	Directed to: City of Ottawa Access to Information & Privacy Office 110 Laurier Avenue West Ottawa, Ontario K1P 1J1 Mail Code: 01-98
<input type="checkbox"/> Access to Own Personal Information	
<input type="checkbox"/> Correction of Own Personal Information	

Details

Last Name Robaey		First Name Alexandre	
Address 70 Marlborough Avenue		City Ottawa	Province Ontario
Postal Code K1N 8E9	Telephone - Day 514-591-4431	Telephone - Evening 514-591-4431	
Email approbaey@gmail.com			

Detailed description of requested records, personal information records or correction of personal information:
(If request is for correction of personal information, please indicate the desired correction and attach any supporting documentation.)

I am applying for access to the following records:

Please provide copies of internal documents and communications, such as emails messages and other correspondence, memos, or reports concerning the selection process for the company to build and maintain Stage 2 of the Trillium Line. I would only like access to documents and communications from the period ranging from April 1 2018 to the present.

Please include other records already released under the Access to Information Act by Canada Post on this subject. Please call if any clarifications are needed.

Alexandre Robaey
70 Marlborough Avenue
514-591-4431

Preferred method of access to records:	Signature:	Date (yyyy/mm/dd):
<input checked="" type="radio"/> Receive Paper Copy		2019/02/18
<input type="radio"/> Examine Original (on-site only)		

Part B: For Office Use Only

<input type="checkbox"/> \$5.00 Application Fee Received	Date Application Fee Received:	YYYY/MM/DD	Received By:	Ext. #:
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Comments:

Personal information contained on this form is collected under section 17 of the Municipal Freedom of Information and Protection of Privacy Act, and will be used to respond to your request. Questions about this collection should be directed to the City of Ottawa, Access to Information & Privacy Office, 110 Laurier Ave. West, Ottawa, Ontario, K1P 1J1, 613-580-2424, ext. 21898.